F.Y.I.

from the Policy Unit
FYI-246
Date: October 31, 2019

SUBJECT: Foster Care Case Closure

Please contact the Policy Unit if you have any questions regarding these or any other changes at
DCSS POLICYQUESTIONS@azdes.gov or call 602-771-8127

This FYI is a reminder when closing FFI (Former Foster Care In-State) and FCI (Foster Care In-State) cases, use the G activity codes outlined in PPU-06-01-004. It is not necessary to generate closure notices on in-state foster care cases. The G codes are also included within the closure procedures found in the PORT.

CLOSURE>Case Closure Procedures>Section II Review Case for Appropriate Case Closure Code

DCSS colleagues are urged to view this information directly on The PORT and not create a separate personal file.
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